



## CHILD CARE CENTER LICENSING COMMITTEE MEETING MINUTES

8 October, 2020

<https://ccl.adobeconnect.com/advisorycommittee/>

**Members Present:** Jody Zabriskie, Dale Smith, Jamie Bitton, Alanna Brickley, Bree Murphy, Melissa Monsivais, and Matt Wallace.

**Members Excused:** Alanna Brickley

**Members Absent:** None

**Child Care Licensing Staff Present:** Simon Bolivar, Donna Thomas, Melinda Young, Sarah Atherton, Kim Bond, Kim Rice, Kat Martinez, Charlotte Woodward, Michele Evans-Rice, Rosemary Vander Meyden, Paula Mills, Sunny Ledding, and Jacqueline Macias.

### AGENCY REPORTS

#### Child Care Licensing – Simon Bolivar

- CCL is still working on processing the grants for round 1. Round 2 of the Compliance Grant is now open and will remain open until October 23, 2020.
- We continue to conduct inspections. Our licensors are adhering to the Department of Health's recommended precautions to protect themselves and others from getting sick.
- The Health Department did not approve the hiring of contact tracers to provide answers to child care providers regarding questions about COVID-19 because we don't have an epidemiologist that is an expert on child care.

#### Office of Child Care – Karrie Phillips

- The Operations Grant is in transition to a flat rate payment for October, November, and December. Eligible programs will receive a contract amendment that will need to be signed to receive payment for those months. The flat rate payment is based on the licensing capacity of the program.
- The School Age Grant Application is now closed. There is a grant for programs that can expand out of school time care for students that are in areas where schools are virtual only or in a hybrid schedule. In the week of September 28, opportunity for the Peer Learning Community Project was sent out to eligible programs. This project's support includes professional development and coaching centered around the observation tools, the environment rating scale, and the school age quality assessment. That application period closed on Monday, October 5, 2020 and applications are now under review. Programs will be notified if they are able to participate. Family Child Care programs applications for that project are still being reviewed.
- Starting in October, subsidy payments are based on attendance along with an 8 hour attendance rule. Programs must do the monthly recertification in the DWS provider portal between the 25th and the 31st of October, starting again this month.
- Professional Development – The CAC classes for this quarter for October, November, and December are still all live virtual classes. The cost per class is \$5.00.

- The Market Rate Survey is still open. The Office of Child Care uses the data and information from the market rate survey to guide policies and decisions. All programs are encouraged to complete the survey. The survey can be found at [https://www.usu.edu/urpd/files/email-blast/market\\_rate\\_surveypdf](https://www.usu.edu/urpd/files/email-blast/market_rate_surveypdf). The survey will close sometime in the middle to the end of November.
- The previous help from the associations is appreciated. Any help they can give to get programs to complete the market rate survey again, would be great.

## **WELCOME**

At 10:35 a.m., Jody Zabriskie welcomed everyone and started the meeting.

## **APPROVAL OF MINUTES**

The minutes from the July meeting were approved via email.

## **NEW BUSINESS**

### **Proposed rules made effective and public comment review**

- The rules were published. Public comments were reviewed and none of them were opposed to the proposed changes.
- Our trainers are working on the publication of the rule interpretation manuals. The interpretation manuals that have been updated will have the year 2020 in parenthesis.

### **Current COVID-19 emergency procedures status report**

- We are currently on phase 3 emergency conditions and adhering to the recommendations. These conditions will be in place until further notice by the Utah Department of Health. However, every provider must follow and obey their local laws.
  - Questions and comments were answered and discussed.

### **Revision of Committee By-Laws**

- Simon will send the committee members the by-laws with a proposed language in the attendance section for review and for them to bring their comments and recommendations to have a vote on the next meeting.

### **Commercial Preschools proposed rule**

- The proposed commercial preschool rules are still under review by the Governor's Office. The rules will be sent through the legal process as soon as the review is completed.
- Reminder: The commercial preschool proposed rules were adjusted to match the changes that were done to all other centers rules.

### **Committee members comments and recommendations**

- None

## **PUBLIC COMMENT**

None

### **ASSIGNMENTS**

- Simon: Will send the committee members the by-laws with a proposed language in the attendance section for review.

Jody Zabriskie adjourned the meeting at 11:15 a.m.

We apologize for the inconvenience as we were experiencing technical difficulties with Adobe during the meeting.

### **UPCOMING 2020 MEETINGS**

November 12

10:30 a.m. – 12:30 p.m. virtual meeting

Anyone with a disability requiring accommodations to attend or fully participate in this program should contact Jacqueline Macias at (385) 320-2147 or via email at [jmacias@utah.gov](mailto:jmacias@utah.gov) to request reasonable accommodations.

Note: These minutes are not intended to be a verbatim transcript of all items discussed, but are to record the significant features of the business conducted in this meeting.